

Monroe Borough Council Meeting Minutes-May 4th 2026

Location: Monroeton Library Meeting Room, 149 Dalpiaz Drive, Monroeton PA 18832

The regular meeting of Monroe Borough Council was called to order by President Eric West at 6:15 pm, opening with the pledge of allegiance.

Present were Council **President Eric West, Vice President Jerry Howard, council members: Timothy Kerrick, Joan Grenell. Members Brenda Munkittrick, Justin Abma, and Mayor Seth Wills were absent.** Also Present were **Secretary/Treasurer Ashley West, Borough Maintenance and Roadmaster Al Pronti & Zoning Officer Kurt Lafy** and members of the public (listed on sign in sheet)

Minutes from March & April's meetings were approved by a Howard/Kerrick motion.

Debit card paperwork for Timmy & adding Ashley onto the savings bank account and removing Daniel Troup were approved by a Howard/Grenell motion.

The Treasurer's reports for March & April were reviewed as well as payroll checks and bank reconciliations. Time sheets were delivered to Jerry tonight to review along with bills to sign. Approved by a Howard/Kerrick motion.

A motion was made to start the process of getting bids for patching areas of streets. Approved by a Howard/Kerrick motion.

A motion was made to make a new Monroe Boro website. Approved by a Kerrick/Howard motion.

A motion was made to purchase Microsoft 365 for the Secretary. Approved by a Kerrick/Howard motion.

A motion was made to look into hiring an engineering firm to help with building a new Borough Garage. Approved by a Kerrick/Howard motion.

Correspondence: 25th Annual West Branch COG Equipment Show Brochure.

FCCB Cash Management Services paper.

DECD Packet on how to apply for funding.

Public Participation: Mac Builders (Josh McGroaty) was here letting us know his plans for 563 James Monroe Ave. It includes turning it into a Car Wash. He needs to get with Towanda Water/Sewer to see about using well water on site.

Borough Reports

- **Library:** Eric West has report from May 4th.
- **Fire:** Timmy Kerrick presented Fire Packet at meeting.
- **Ordinance Enforcement:** The Ordinance office was contacted about 114 Shaw Blvd. having an infestation of rats, some coming out of the upstairs window. Kurt contacted CYS to inform the homeowner that this needs to be dealt with, but homeowner is not being cooperative. CYS told Kurt they would cover the exterminator bill. Bill Adams contacted Kurt concerning someone breaking into 114 Shaw Blvd. Police came and checked it out. Homeowner had told Police that someone broke into the house and vandalized it previously. The house is uninhabitable per Kurt. Historical marker is still in progress and it to be set up in the coming months. Kurt is sending letter to Brann about the empty house on Shaw Blvd.
- **Levee Project:** Nothing new to report this month.
- **Streets:** Al trimmed bushes on Spencer Street that were hanging into the road, he also installed an animal waste sign in the vacant lot on the corner of Spencer and West Laurel Street. Al is going to purchase topsoil to fill in building yard holes. Al also noted at the end of Brecherville there is a dip in the road that he would like to raise up and pave. It was mentioned to get new street signs for the ones that are faded. Eric & Timmy walked the streets to look at potential areas that need attention such as- Railroad tracks (Shaw Blvd and Canton Ave.) and also the intersection on Berwick and Shaw is deteriorating.
- **Buildings/Grounds:** Council decided to skip purchasing metal picnic tables. Al would like to do some landscaping around the Fire Escape, but that is not going to happen anytime soon. Radon fan in Library basement no longer works, Al will look into purchasing a new one. Monroe Borough needs a new weed eater, Al is going to look at vendors for best price. We need a new grate for fire escape. Discussed that Little League needs to start utilizing their parking on Willow Street.
- **Vandalism:** Basketball hoop is bent; Al will be fixing again.
- **Public Utility:** Light out on Willow Street (Timmy said he would call it in)
- **Water/Sewer (TMA):** Nothing new to report.

- **New Borough Property:** Talked about getting Bids for new Borough Garage to store tools and vehicle.
- **Finance & Insurance:** Secretary needs to get with Trey regarding the \$20.00 in QuickBooks. Our insurance also went down \$80.00 from last year.
- **EMC:** Jerry Dickerson's background check came back; Secretary just needs to send in rest of paperwork.
- **Floodplain Management:** Nothing new to report.
- **Mayor Seth Wills:** Absent, no report.
- **Old/Finished Business:** New printer for borough office was purchased, waiting for arrival.
- **New/Other Business:** Road Master Al Pronti asked council to consider raises for himself and his helper Richard Vanderpool. Al had not had a raise since 2014. He asked for \$1.75/HR raise for himself and a \$2.00/HR raise for Richard.

With no further actions to report, an executive session was called to order at 7:52PM and adjourned at 8:02PM.

The regular meeting was resumed at 8:02PM

A motion was made to raise Al Pronti's pay by \$1.75/HR and Richard Vanderpool's pay by \$2.00/HR, beginning June 1st, 2026. Approved by a Howard/Grenell motion.

Meeting was adjourned at 8:06 PM. Approved by a Kerrick/Howard motion.

Submitted by *Ashley West*, Monroe Borough Secretary.